



# DHAANISH AHMED COLLEGE OF ENGINEERING

Affiliated to Anna University | Approved by AICTE | Accredited by NAAC  
Vanchuvancherry, near Tambaram, Chennai - 601301

## Minutes of IQAC Meeting

Venue: Emerald Hall

Date: 14.07.2017

Time: 1.30 pm

### Agenda of the meeting:

1. Ratification of the Previous Minutes
2. Academic Plan, Conduct of Continuous Internal Evaluation and Certification Course
3. Inclusion of NPTEL Videos in the Lesson Plan
4. Appreciation of the Faculties
5. Individual Department Performance Review
6. Quality Assurance Initiatives of the Institution - NAAC Accreditation
7. Strengthening the TRIC
8. Quality Enhancement Program
9. Review Attainment Analysis of COs, POs and PSOs
10. Students' Achievements
11. Any other matter with the permission of the chair

### Members Present

S.No	Name	Designation	Role in IQAC
1.	Dr.K.Raja	Principal	Chairperson
2.	Dr. B.Sridhar	HoD-ECE	Member-Senior Teacher
3.	Dr.R.Senthilkumar	HoD-MECH	Member-Senior Teacher
4.	Dr.A.Saravanan	HoD-EEE	Member-Senior Teacher
5.	Dr.C. Suresh Kumar	HoD-CSE	Member-Senior Teacher
6.	Mr. Jerin Ross	HoD I/C-PETRO	Member-Senior Teacher
7.	Mr.S.Akbar Basha	HoD I/C-CIVIL	Member-Senior Teacher
8.	Dr.N.Aminur Rahaman	HoD-MBA	Member-Senior Teacher
9.	Ms.K.Kalpana	HoD I/C-S&H	Member-Senior Teacher
10.	Mr.T.K.Mohammed	Manager	Member-Administrative Officer
11.	Mr.P.Parthasarathy	Training Head, Godrej, Chennai.	Member-Industry



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12.	Mr.H.Shoab	CEO, Harris Infotech, Chennai.	Member-Industry
13.	Mr.G.Anand	Data Analyst, Caggemini, Chennai.	Member- Alumni
14.	Mr.D.Samuel	Assistant System Engineer, TCS, Chennai.	Member- Alumni
15.	Mr.A.Sahid Afridi	Quality Checker, Super Auto Forge Pvt.Ltd, Chennai.	Member -Parent
16.	Ms.A.Gopika Shree	IV-CSE	Student Member
17.	Mr.A.Abdul Muksin	IV-EEE	Student Member
18.	Dr.J.Sendhil	ASP-PETRO	Head - IQAC

## Points Discussed

### Agenda No.1: Ratification of the Previous Minutes

**Resolution:** The minutes of the previous meeting was ratified by the IQAC. This cell also reviewed the Action Taken Report and approved the same.

### Agenda No.2: Academic Plan, Conduct of Continuous Internal Evaluation and Certification Course

**Resolution:** The committee discussed the Academic plan, Conduct of Continuous Internal Evaluation and Certification Courses offered for the academic year 2017-2018.

### Agenda No.3: Inclusion of NPTEL Videos in the Lesson Plan

**Resolution:** The Principal insisted on the inclusion of NPTEL videos in the Lesson Plan for possible topics. Also it has been decided to create awareness amongst the students on online resources namely MOOC, COURSERA etc.,

### Agenda No.4: Appreciation of the Faculties

**Resolution:** The IQAC appreciated the support and efforts of both the teaching and supporting staff for successful completion of ISO 9001:2015 certification process.



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## **Agenda No.5: Individual Department Performance Review**

**Resolution:** The Principal reviewed the performance and activities of all Departments. Faculty and Students have been appreciated for the better performance in University Examinations. Also, the Principal insisted on the need to improve their all-round performance, including research.

## **Agenda No.6: Strengthening the TRIC**

**Resolution:** It has been decided to organize events like Guest Lectures, Workshops etc for TRIC members. Dr.A.Kalaimurugan has been identified as the coordinator for TRIC.

## **Agenda No.7: Quality Enhancement Program**

### **(a) Internal Quality Assurance Initiative Meetings**

**Resolution:** The details of Internal Quality Assurance Initiative Meetings conducted at the Institutional level to institutionalize the quality assurance practices as per NAAC criteria was noted by IQAC.

### **(b) Programs conducted by IQAC**

**Resolution:** The IQAC noted the pedagogical training programs conducted for the faculty members by the IQAC cell.

### **(c) Programs Attended by Faculty**

**Resolution:** The seminars and Workshops attended by faculty members in other colleges were noted by IQAC.

## **Agenda No.8: Review Attainment Analysis of COs, POs and PSOs**

### **(a) Consolidated Attainment Analysis of COs of 2013-2017 Batch**

**Resolution:** The attainment analysis of COs for the 2013-2017 batch was reviewed for all the programs. The following suggestions for all programs for the improvement in COs attainment were reviewed.



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- Suitable lab supported learning method can be adopted to improve the students' ability to analyze complex engineering problems.

## **(b) Consolidated Attainment Analysis of COs of Even Semester courses of 2016-2017**

**Resolution:** The attainment analysis of COs of Even semester courses of 2016-2017 were reviewed and suggestions for improving the attainment were discussed. The following consolidated suggestion for all the programs for the improvement in CO attainment were reviewed

- Students may be encouraged to involve more in club activities to nurture the social responsibilities.

### **Agenda No.9: Students' Achievements**

**Resolution:** The achievements of students in co-curricular and extra-Curricular activities for the year 2016-2017 were noted by IQAC.

### **Agenda No.10: Stakeholders Feedback**

**Resolution:** Feedback collected from stakeholders.

### **Agenda No.11: Any other matter with the permission of the chair**

**Resolution:** Principal and Dean suggested organizing an International Conference in the even semester of this academic year. It was unanimously agreed to conduct the same and Dr.A.Kalaimurugan and Dr.B.Sridhar have been assigned the responsibility as the coordinators for the same.

Copy to:

1. The Chairman/Secretary
2. The Members of IQAC
3. Heads of all Departments



**ACTION TAKEN REPORT ON MINUTES OF IQAC MEETING**

**Academic Year 2017-2018**

Action Taken Report on the decision of the IQAC meeting held on **14.07.2017** during the academic year **2017-2018**. To implement the decision of the IQAC meeting the following action were taken:

<b>Plan of Action</b>	<b>Action Taken</b>
Consolidated Attainment Analysis of COs of 2013-2017 Batch	Based on the suggestions given by the members, Departments are requested to provide lab support for the suitable courses.
Consolidated Attainment Analysis of Cos of Even Semester courses of 2016-2017	Based on the suggestions given by the members, Departments are requested to encourage the students to involve in various Club Activities.