



DHAANISH AHMED COLLEGE OF ENGINEERING

Affiliated to Anna University | Approved by AICTE | Accredited by NAAC
Vanchuvancherry, near Tambaram, Chennai - 601301

Minutes of IQAC Meeting

Venue: Emerald Hall

Date: 16.05.2023

Time: 10.00 am

Agenda of the meeting:

1. Ratification of the Previous Minutes
2. Guest Lectures and Industrial Visit
3. Quality Enhancement Program
4. Review Attainment Analysis of COs, POs and PSOs
5. Quality Assurance Initiatives of the Institution - NAAC Accreditation
6. Strategic Plan and its Achievement Targets
7. Any other matter with the permission of the chair

Members Present

S.No	Name	Designation	Role in IQAC	Signature
1.	Dr.G.Uma Gowri	Principal	Chairperson	
2.	Dr.P.Paramasivan	Director	Member-DACE Management	
3.	Mr.C.Elayaraja	Academic Co-ordinator	Member-Senior Teacher	
4.	Dr.K.Bogeshwaran	HoD-PETRO	Member-Senior Teacher	K. Bogeshwaran
5.	Dr.P.Anand	HoD-EEE	Member-Senior Teacher	P. Anand
6.	Dr.C.Satheesh	HoD-MECH	Member-Senior Teacher	
7.	Dr.S.Manikandan	HoD-ROBO	Member-Senior Teacher	
8.	Dr.M.Kannan	HoD-ECE	Member-Senior Teacher	
9.	Dr.R.Anbazhagan	HoD-S&H	Member-Senior Teacher	
10.	Mr.A.Ahmed Basha	Administrative Officer	Member-Administration	A. Ahmed Basha
11.	Mr.P.Parthasarathy	Training Head, Godrej, Chennai	Member- Industry	



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S.No	Name	Designation	Role in IQAC	Signature
12.	Mr.H.Shoiab	CEO, Harris Infotech, Chennai.	Member-Industry	
13.	Mr.K.Manojkumar	Assistant Engineer, R.R.Electronics, Chennai.	Member- Alumni	
14.	Mr.M.Mohammed Ridwan	Managing Director Millennium LED Lighting Solution, Chennai	Member- Alumni	
15.	Dr.M.Fathima	Assistant Professor, The Quaide Milleth College for Men, Chennai.	Member- Parent	
16.	Ms.V.Kavya	IV - ECE	Member- Student	
17.	Mr.A.Arshath Ahamed	IV - CSE	Member- Student	
18.	Dr.J.Rahila	Professor-EEE	Head-IQAC	

Points Discussed

Agenda No.1: Ratification of the Previous Minutes

Resolution: The minutes of the previous meeting were ratified by the IQAC. This cell also reviewed the Action Taken Report and approved the same.

Agenda No.2: Guest Lectures and Industrial Visit

Resolution: The Principal insists the heads to complete the Industrial Visit and Guest Lectures pending if any before the model Exam.

- Exposure about the various technical software available in various fields should be given to the students.
- Students may be encouraged to do more online courses to enhance their lifelong learning skills.

(b) CO Attainment Analysis

Resolution: The following suggestions were given for all programs for the improvement in CO attainment. Students should be encouraged to participate in in-plant training and value-added courses to broaden their fundamental skills about current technologies and meet the industry demands.

Agenda No.5: Quality Assurance Initiatives of the Institution - NAAC Accreditation

Resolution: It is informed that the AQAR for the year 2021-2022 was submitted on 05.05.2023. IQAC suggested preparing documents for IQA submission. IQAC suggested criterion heads to complete the document work for SSR Submission. The documents prepared as per the manual were reviewed for correctness. Principal informed the members that more reviews will be conducted to ensure the perfectness of preparation. Principal requested the members to expedite the completion of the document preparation.

Agenda No.6: Strategic Plan and its Achievement Targets towards the fulfillment of Vision and Mission of the Institution.

Resolution: The IQAC noted initiatives taken towards achievement of targets for the academic Year 2022-2023.

Agenda No.7: Any other matter with the permission of the chair

Copy to:

1. The Chairman/Secretary
2. The Members of IQAC
3. Heads of all Departments

ACTION TAKEN REPORT ON MINUTES OF IQAC MEETING

Academic Year 2022-2023

Action Taken Report on the decision of the IQAC meeting held on **16.05.2023** during the academic year **2022-2023**. To implement the decision of the IQAC meeting the following action were taken:

Plan of Action	Action Taken
Review Attainment Analysis of COs, POs and PSOs	Based on attainment analysis of 2018-2022 batches, the Departments are requested to give exposure about various technical software in various fields to students.
Consolidated Attainment Analysis of COs of 2018-2022 Batch	Based on the suggestions given by the members, Departments are requested to ensure that the students refer to multiple sources for doing the Assignments.
Quality Assurance Initiatives of the Institution - NAAC Accreditation	It is informed that IIQA submitted on 26.05.2023. Regular meeting was conducted with criterion heads to prepare documents for SSR submission.