



Minutes of IQAC Meeting

Venue: Google meet

Date: 18.06.2020

Time: 10.30 am

Agenda of the meeting:

1. Ratification of the Previous Minutes
2. Academic Plan, Conduct of Continuous Internal Evaluation and Certification Course
3. Quality Enhancement Programs
4. Review of Attainment Analysis of COs
5. Strategic Plan and its Achievement of Targets
6. Any other matter with the permission of the Chair

Members Present

S.No	Name	Designation	Role in IQAC
1.	Dr.K.Raja	Principal	Chairperson
2.	Dr.P.Paramasivan	Director	Member-DACE Management
3.	Mr.Jerin Ross	HOD I/C-PETRO	Member-Senior Teacher
4.	Dr.A.Saravanan	HOD-EEE	Member-Senior Teacher
5.	Dr.R.Senthil kumar	HOD-MECH	Member-Senior Teacher
6.	Mr.R.Sampath	HOD I/C-CSE	Member-Senior Teacher
7.	Mr.A.Rajasekar	HOD I/C - ECE	Member-Senior Teacher
8.	Mr.G.Rajasekaran	HOD I/C-AI&DS	Member-Senior Teacher
9.	Mr..Shanmuganathan	HOD I/C-CIVIL	Member-Senior Teacher
10.	Dr.N.Aminur Rahman	HOD-MBA	Member-Senior Teacher
11.	Dr.K.Kalpana	HOD-S&H	Member-Senior Teacher
12.	Mr.T.K.Mohammed	Manager	Member-Administrative Officer
13.	Mr.P.Parthasarathy	Training Head, Godrej, Chennai	Member- Industry



DHAANISH AHMED COLLEGE OF ENGINEERING

Affiliated to Anna University | Approved by AICTE | Accredited by NAAC
Vanchuvancherry, near Tambaram, Chennai - 601301

S.No	Name	Designation	Role in IQAC
14.	Mr.H.Shoiab	CEO, Harris Infotech, Chennai.	Member-Industry
15.	Ms.S.Revathy	Data Analyst, Capegemeni, Chennai	Member- Alumni
16.	Mr.N.Meher	Software Developer, Bonfire-Infosys, Chennai	Member- Alumni
17.	Mr. MohammedAshiq	Dolphin Shipping Private Ltd., Chennai	Member- Parent
18.	Ms.R. Lavanya	IV-CSE	Member- Student
19.	Mr.M.Mukesh	IV - ECE	Member- Student
20.	Mr.M.Abdullah M	IV-PETRO	Member- Student
21.	Dr.J.Sendhil	ASP-PETRO	Head - IQAC

Points Discussed

Agenda No.1: Ratification of the Previous Minutes

Resolution: The minutes of the previous meeting were ratified by the IQAC. The cell also reviewed the Action Taken Report and approved the same.

Agenda No.2: Academic Plan, Conduct of Continuous Internal Evaluation and Certification Course

Resolution: The committee discussed the Academic plan, Conduct of Continuous Internal Evaluation and Certification Courses offered for the academic year 2020-2021.

Agenda No.3: Quality Enhancement Programs

(i)Programs conducted by IQAC

Resolution: The details of the programs conducted by the IQAC on OBE are discussed. programs for upcoming years are discussed.



DHAANISH AHMED COLLEGE OF ENGINEERING

Affiliated to Anna University | Approved by AICTE | Accredited by NAAC
Vanchuvancherry, near Tambaram, Chennai - 601301

(ii) Internal Quality Assurance Initiatives Meetings

Resolution: The details of Internal Quality Assurance Initiatives Meetings conducted at the institutional level to institutionalize the quality assurance practices as per NAAC criteria were noted by IQAC.

Agenda No.4: Review of Attainment Analysis of COs

Resolution: The attainment analysis of COs of Odd Semester Courses of 2019-2020 was reviewed for all the programs. The following suggestions for improvement in POs and PSOs attainment were reviewed.

(a) Assessment Questions for Laboratory courses have to be improved and CO - PO mapping should be done correspondingly.

(b) New content should be addressed based on societal issues for the relevant courses.

Agenda No.5: Strategic Plan and its Achievement of Targets

Resolution: The IQAC noted the Strategic Plan and achievements reviewed the targets for the academic year 2019-2020 and approved the same. The IQAC appreciated the efforts taken to achieve the targets.

Agenda No.6: Any other matter with the permission of the Chair

Resolution: Principal insisted the Heads, Teaching and non-Teaching faculties follow the covid-19 precautions.

Copy to:

1. The Chairman/Secretary
2. The Director
3. The Members of IQAC
4. Heads of all Departments



DHAANISH AHMED COLLEGE OF ENGINEERING

Affiliated to Anna University | Approved by AICTE | Accredited by NAAC

Vanchuvancherry, near Tambaram, Chennai - 601301

ACTION TAKEN REPORT ON MINUTES OF IQAC MEETING

Academic Year 2020-2021

Action Taken Report on the decision of the IQAC meeting held on **18.06.2020** during the academic year **2020-2021**. To implement the decision of the IQAC meeting the following action were taken:

Plan of Action	Action Taken
Review of Attainment Analysis of COs	Based on the suggestions given by the members, the Departments are required to identify and use alternate assessment questions for Laboratory courses. Also it is suggested to include the content based on societal issues for the relevant courses in upcoming semesters.