

**All India Council for Technical Education**  
**(A Statutory body under Ministry of Education, Govt. of India)**  
**Nelson Mandela Marg, Vasant Kunj, New Delhi-110070**  
**Website: [www.aicte-india.org](http://www.aicte-india.org)**

**MoE's Innovation Cell**  
**Impact Lecture Scheme for IIC Institutions - Sanction Letter**

**To,**

The Drawing and Disbursing Officer,  
All India Council for Technical Education,  
Nelson Mandela Marg, Vasant Kunj,  
New Delhi - 110070

**Sub:** Sanction of Rs. 20,000/- (Twenty Thousand Only) being the Grant-in-aid under the Impact Lecture Scheme for IIC Institutions 2023-24, (Phase I), MIC payable during the current financial year 2023-24 for the implementation during Academic Year 2023-24- reg

**Sir,**

With reference to the proposal submitted by the "institute\_name", this is to convey that the sanction of the Cou payment of Rs. 20,000/- (Twenty Thousand Only) as Grant-in-aid under the Impact Lecture Session for IIC In 2023-24, MIC as per details given below:

1	Name of the Institute	DHAANISH AHMED COLLEGE OF ENGINEERING , Nagar, Vanchuvancheri, padappai, Kundrathur Taluk, Near Chennai
2	Permanent/IIC ID of Institute	AISHE Code-C-16615
3	Scheme under which grant is to be released	Impact Lecture Scheme, 2023-24 (Phase-1)
4	Duration of the scheme	Academic Year 2023-24
5	Name of the Program coordinator	Dr.C.Satheesh
6	Total Amount Sanctioned	Rs. 20,000/- (Twenty Thousand Only)
7	Amount to be released during the year 2022-23	Rs. 20,000/- (Twenty Thousand Only)
8	Sanctioned grant-in-aid is debit to	INNOVATION CELL ACCOUNT

<p>9 The authorized Officer in whose favour Cheque / Demand Draft / RTGS is to made (Account Holder's Name)</p>	<p>DHAANISH AHMED COLLEGE OF ENGINEER</p>
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- The amount of the Grant shall be drawn by the Drawing and Disbursing Officer, All India Council for Technical Education on the Grant-in-Aid bill and shall be disbursed to and credited to the account of Director/Principal/ Registrar of the Institute through RTGS/PFMS.
- This Grant-in-Aid is being released in conformity with the terms & conditions as well as norms of the scheme communicated, and also being communicated in this letter.
- Released and for the academic year 2023-24.

**The instructions/guidelines to be followed by the University/Institution**

**I. Release of funds**

- a. The Principal/ Director/Head of the institute are hereby requested to verify the correctness of the under mentioned bank account/ RTGS details submitted by them, in which Grant-in-aid is being released.

Institute PAN No.	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	I
AAATT7737K	BANDHAN BANK	ANNANAGAR	New No. Q60, 3rd Avenue, Q Block, Annanagar	DHAANISH AHMED COLLEGE OF ENGINEERING	Savings	50170019512059	BD

- b. In case of any omission the same should be reported to AICTE immediately.
- c. The sanction is issued in exercise of the powers delegated to the council and other terms & conditions laid down in the guidelines of the scheme. 100% of the sanctioned amount will be released as a Grant-in-aid to the account of the Impact Lecture Scheme beneficiary IIC institutions.

**II. Maintenance of accounts of expenditures**

- a. The Institute shall strictly follow the provisions laid down in the scheme document issued by this office. All correspondences related to the scheme must contain this number along with year of sanction of the scheme. Correspondence which does not contain this number and year of sanction of the scheme will not be entertained.

- b. The beneficiary IIC Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on the scheme.
- c. Institute needs to maintain the record of all original bills/honorarium receipts/transaction proof/voucher etc.
- d. AICTE/MIC or its nominee shall have the right to check/verify the account to satisfy that the fund has been utilized for the purpose for which it was sanctioned.

### III. Budget details for conducting Impact Lecture Sessions in offline mode

Sr. No	Budget Breakup	Amount
1	Honorarium to the Expert	Rs. 6000/ Session (Maximum of Rs3000/Expert)
2	TA/DA	Rs. 6,000/- (Minimum of 02 Experts)
3	Venue related expenditure including food and snacks	Rs 8,000/-
	<b>Total Amount</b>	<b>Rs. 20,000/- (For 2 Offline sessions)</b>

### IV. Terms and Conditions

#### a. Utilization/Refund of Grant

- The Principal / Director / Registrar shall intimate about the receipt of the sanctioned amount to AICTE/MIC.
- The released/sanctioned fund for Impact Lecture Scheme cannot be utilized for any other program.
  - In case the Impact-Lecture Scheme is cancelled, the funds must be returned back to AICTE/MIC immediately with interest accrued thereon.
  - In any case, if the institute is required to refund the grant or interest accrued thereon or balance amount, the amount will be refunded to AICTE/MIC through NEFT/RTGS at INNOVATION CELL, AICTE, ACCOUNT, Account No:37903899633, IFSC: SBIN0050203, SBI, SHASTRI BHAWAN, RAJENDRA PRASAD ROAD, NEW DELHI 110001.
  - As AICTE/MIC needs adequate time for depositing the Demand Draft in the bank, the same should be immediately dispatched to avoid any lapse of the validity period. Meanwhile, institute can perform the activities as prescribed from the date of issuance of sanction order.
- The Institute shall strictly follow the provisions laid down in the scheme document issued by this order. All correspondences related to the scheme must contain this number along with year of sanction of the scheme. Failing which correspondence will not be entertained.

## V. Progress Monitoring and Reporting of financial utilization

IIC institution needs to upload the activity report in the IIC portal along with supporting documents within prescribed period of the completion of Impact Lecture Scheme.

- **Usage of Fund:**

Original Statement of actual expenditure in the prescribed proforma duly signed by the Head of the institute/ president of IIC Institute and countersigned by Registrar/Finance Officer/Govt. Auditor.

OR

In case of self-financing/private institutions, Statement of actual Expenditure & Utilization Certificate are to be audited & signed by a Chartered Accountant (with membership no., full address & stamp). Photocopy formats are enclosed.

- The **Utilization Certificate (UC)** supported by Audited Statement of Expenditure to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the AICTE/MIC immediately after completion of the scheme to the following **Address: MoE's Innovation Cell(MIC), Room No. 311, 3rd Floor, AICTE HQ, Nelson Mandela Road, New Delhi-110070.**
  - It should contain the head-wise break up of expenditure made from the grant-in-aid provided by the Government. Audited Statement of Expenditure indicating expenditure incurred in the total duration of the scheme in the prescribed format and GFR-19 shall be submitted to the Council.

## VI. Conducting of Impact Lecture Sessions

- Impact lecture sessions should be conducted in offline mode.
- Impact Lectures should be delivered by a minimum of two external experts. The topics should be related to Innovation/Entrepreneurship/IPR/Design Thinking. Duration of each impact session should be of minimum 1 Hour.
- Reimbursement to the experts can be made as per the budget breakup mentioned in the point no. 1.
- IIC-institute is free to invite more than 2 experts if they want to do so and the additional cost required to conduct the program must be borne by the institute from their own or other sources. But the quality of the activity should not be compromised.
- The institute should identify experts with a minimum of 5 years of experience in the field of innovation/entrepreneurship/IPR, preferably as incubation heads, start-up founders, innovators, IP experts etc. as per the requirement of the topic.
- Competent and experienced experts with credibility deriving from state/national level I&E ecosystem should be invited as speaker to deliver the session. President of the IIC will take the call on finalizing the experts.

- IIC institutes may seek the assistance of a "Mentor" institute to design the session, identify experts, and conduct the session. The institute should join us as a Mentee under the Mentor-Mentee Scheme.
- HEI's need to ensure in-house participation of minimum of 50 students and 10 teaching and non-teaching staff.
- IIC-Institute is advised to carryout assessment and feedback (either by using google form or any other suitable medium) followed by the session to assess the subject level understanding of the participants.
- IIC Institute may issue certificates to the participants attending the session and have submitted assessments successfully. For this purpose, IIC-institute may use the MIC logo and IIC logo in the certificate.

## **VII. Availing Mentoring Support**

All Impact Lecture beneficiary institutions as mentee institute are required to select a mentor institute for mentoring support and their active participation in the prescribed mentoring activities is mandatory as mentioned in the Mentor-Mentee scheme. The selected mentor institution is expected to encourage, guide and handhold mentee institutions in participating various innovation and entrepreneurship initiatives of MoE such as adoption of NISP, formulation of innovation policy at the institute level, Training of Innovation Ambassadors, Mentoring support to students and establishing incubation and incubation facilities etc.

## **VIII. Refer and Follow-up with 50 HEIs to establish IIC and join the IIC network**

- Mentee IIC institution is required to undertake necessary follow-up with at least 50 higher education institutions to establish an Institutional Innovation Council on their campuses.
- It should ensure that the establishment of the referred institutes is approved by MIC and that the institutes actively participate in IIC activities.
- Mentee institution needs to extend its mentorship wherever required for the referred institutions
- The list of HEIs allocated to the mentee institutions for referral through the IIC portal (referral section) and follow-up to bring them into the IIC network

## **IX. Expected Outcomes**

- Active participation and involvement of students, faculties and staff and most importantly members of the management of the institute in the program.
- Awareness generation among students, faculties and staff on recent developments and new approaches for innovation, entrepreneurship and intellectual property and their importance in wealth creation at individual, institutional and national level.
- Nurturing leadership potential of student innovators, and entrepreneurs by providing them coordination and support to achieve the program objective.
- Program will set foundation for institute's participation in MoE's Innovation and Entrepreneurship initiatives such as IIC, NIRF-Innovation Ranking, Hackathons, NISP, YUKTI Innovation Repository, YUKTI Innovation Challenge and related programs at MIC and AICTE.

- Strengthening the connection of IIC institutions located in Himalayan/North Eastern region/Aspirational with national innovation and entrepreneurial ecosystem enablers.

#### X. Use of Logo

- The MIC, AICTE and IIC logo must be prominently displayed for all online information regarding Impact scheme activity is displayed
- The Impact Lecture venue in terms of stage backdrop/ podium must prominently display the MIC, AICTE logo.
- All publicity materials/ advertisements/ brochures/ invitation cards/ any other collaterals/ event backdrop to Impact Lecture scheme must carry the MIC, AICTE and IIC logo.

#### XI. Monitoring

- AICTE/MIC may depute an Officer/Observer to oversee the quality of the activity/conference and collect from the venue.

#### XII. General instructions

- The grantee Institution shall observe all financial norms and guidelines as prescribed by the AICTE/ Govt of India from time to time. GOI GFR rules (@<https://doe.gov.in/order-circular/general-financial-rules>) should be followed during utilization of grant.
- This Sanction Order may be treated as Offer Letter for all purposes.

For more information, please write your query to **Ms. Selvarani, Innovation Officer and Ms. Pooja Sharma, NRC in charge. Email: [il.iic.mic@aicte-india.org](mailto:il.iic.mic@aicte-india.org), Phone no: 011 2958 1513, 1235.**

Yours



**Dipan Kumar**  
**Asst. Innovation Officer**  
**MoE's Innovation Cell**

Copy forwarded for information and necessary action to:

##### 1. Name and Address

**DHAANISH AHMED COLLEGE OF ENGINEERING , Dhaanish Nagar, Vanchuvancheri, padappai, Kundrathur Taluk, Near tambaram, Chennai**

##### 2. HoI/IIC Principal

**DHAANISH AHMED COLLEGE OF ENGINEERING**

##### 3. Office File